

## NOTICE OF MEETING

### PECAN GROVE MUNICIPAL UTILITY DISTRICT

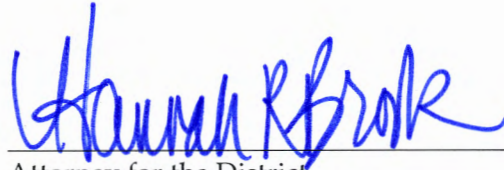
The Board of Directors of Pecan Grove Municipal Utility District will hold a **REGULAR MEETING** on **Tuesday, August 27, 2019** at **5:30 p.m.**, at the **Pecan Grove Baptist Church, 1727 FM 359, Richmond, Texas**, to discuss and, if appropriate, act upon the following items:

1. Remarks from the Board President.
2. Comments from the public who have signed up to speak (comments will be limited to 3 minutes per speaker).
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda.
  - (a) approve minutes;
  - (b) approve tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills;
  - (c) approve financial and bookkeeping report, including payment of bills, review of investments, review of General Fund to budget comparison, and approve budget for fiscal year end September 30, 2020;
  - (d) garbage collection and recycling matters;
  - (e) authorize execution of supplemental engagement letter with Allen Boone Humphries Robinson LLP;
  - (f) approve agreement with McGrath & Associates, LLP for Agreed Upon Procedures Report for operational expenses; and
  - (g) report on ditch, levee maintenance and repairs.
4. Items removed from consent agenda.
5. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
6. Unlimited Tax Bonds, Series 2019A, including:
  - (a) approve Preliminary Official Statement and Official Notice of Sale;
  - (b) engage rating company to perform credit rating analysis for Series 2019A Unlimited Tax Bonds;
  - (c) appoint Paying Agent/Registrar; and
  - (d) authorize advertisement for sale of the Series 2019A Bonds and schedule bond sale.
7. Additional bookkeeping matters.
8. Security and public safety matters, including:
  - (a) approve Agreement for Additional Law Enforcement Services with Fort Bend County; and
  - (b) approve Agreements for Cost Sharing of Law Enforcement Services.
9. Report regarding development and maintenance of parks and greenways in the District, including:
  - (a) park rules and violations;
  - (b) committee report; and
  - (c) park improvements, greenway enhancements, maintenance and repair, including approval of proposals and contracts.
10. Stormwater Solutions report, including maintenance and repair of bulhead slough.
11. Operation of District facilities, including:
  - (a) management report, repairs, maintenance, action items, leak detection, write-offs, customer appeals and correspondence;

- (b) damage to District facilities, including insurance claims, backcharges and violations of Rate Order and District rules, imposition of fines and referral to collection attorney; and
  - (c) message language on water bill.
12. Conduct hearing on termination of service to delinquent customers and authorize termination of service.
13. Engineering matters, including:
- (a) District facilities – report and discussion related to District facilities;
    - (i) wastewater treatment plants/collection system;
    - (ii) lift stations;
    - (iii) water system; and
    - (iv) drainage and levee system, including maintenance, repair and improvements, including storm water pump stations;
  - (b) Engineering design projects – authorize design, report project updates, regulatory issues, approve plans and specifications, authorize engineer to advertise for bids, review bids and award contracts and approval process payment requests, change orders, and final acceptance, as appropriate, for:
    - (i) Jones Creek Slope Rehabilitation;
    - (ii) Improvements to levee along Mason Road;
    - (iii) District GIS System;
    - (iv) Main Channel Rehabilitation;
    - (v) Drainage Improvements to serve Victorian Gardens Drive;
    - (vi) North Pump Station Improvements;
    - (vii) South Pump Station Automation;
    - (viii) Generator and Electrical Improvements at Water Plant No. 2;
    - (ix) Improvements at Water Plant No. 3;
    - (x) S. Pump Station Access Road Improvements;
    - (xi) Bullhead Slough Rehabilitation; and
    - (xii) Other Capital Improvement Plan Projects.
  - (c) Construction Projects – report project updates, issues, authorize engineer to advertise for bids, review bids and award contracts, approval of progress payment requests, change orders, and final acceptance, as appropriate, for:
    - (i) improvements and rehabilitation of lift station no. 4;
    - (ii) Raw Water Tank improvements;
    - (iii) Bent Creek Court drainage improvements;
    - (iv) Surge protection analysis and improvements;
    - (v) Levee Drainage Improvements around Harvest Green, Phase II;
    - (vi) Mayweather Lane culverts; and
    - (vii) lift station no. 7 improvements.
  - (d) Report on general engineering matters, including: deeds, easements, requests for service, utility commitment letters, permits, stormwater management plan and regulatory issues:
    - (i) stormwater discharge general permit and notice of intent, including maintenance of Pecan Lakes detention pond;
    - (ii) MS-4 permit;
    - (iii) TPDES permit WQ0011655001 wastewater treatment plant;
    - (iv) revised maintenance plan for expanded levee system;
    - (v) capital improvement plan and funding;
    - (vi) NRCS/FEMA grants and reimbursement, and reports due Fort Bend County;
    - (vii) capacity commitment requests;
    - (viii) other engineering matters; and

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements may be made.

- (ix) update on Fort Bend County Municipal Utility District No. 140 installation of a flap gate on FM 359.
- 14. District website and newsletter, including updates on construction projects, communication plans.
- 15. Reports from Directors, Committees, and District consultants regarding correspondence and/or reports received during the month and events and activities attended during the month.
- 16. Surface water matters, including lease of surplus capacity and approve assignment for lease of capacity.
- 17. Attorney's report, including:
  - (a) Resolution Regarding Intent to Reimburse for Capital Improvements, if needed; and
  - (b) Possible acquisition of Windmill Park from Pecan Grove Property Owners Association.
- 18. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss lawsuit against Jones & Carter, Inc. and potential litigation regarding Jones Creek slope repair.
- 19. Reconvene in Open Session and authorize appropriate action regarding contemplated or threatened litigation, including any necessary action associated with lawsuit against Jones & Carter, Inc. and/or Jones Creek related litigation.
- 20. Convene in Executive Session pursuant to Section 551.072, Texas Government Code, to deliberate the purchase, exchange, lease, or value of real property.
- 21. Reconvene in Open Session and authorize appropriate action regarding the purchase, exchange, lease, or value of real property, including approve proposal for land acquisition services, if applicable.

  
\_\_\_\_\_  
Attorney for the District



Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements may be made.