

NOTICE OF MEETING
PECAN GROVE MUNICIPAL UTILITY DISTRICT

The Board of Directors of Pecan Grove Municipal Utility District will hold a regular meeting on **Tuesday, February 27, 2018 at 5:30 p.m.**, at the Pecan Grove Country Club, Highway 359 at Plantation Drive, Richmond, Texas, to discuss and, if appropriate, act upon the following items:

1. Remarks from the Board President.
2. Comments from the public who have signed up to speak (comments will be limited to 3 minutes per speaker).
3. Security and public safety matters.
4. Presentation from Enhanced Energy Services of America, LLC.
5. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda.
 - (a) approve minutes;
 - (b) approve tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills;
 - (c) approve financial and bookkeeping report, including payment of bills, review of investments, review of General Fund to budget comparison;
 - (d) approve Annual Report and authorizing filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12;
 - (e) annual review of Procedures for Continuing Disclosure Compliance;
 - (f) authorize attendance at Association of Water Board Directors summer conference;
 - (g) report on ditch, levee maintenance and repairs; and
 - (h) garbage collection, including annual CPI adjustment.
6. Items removed from consent agenda.
7. Additional bookkeeping matters, including funds available for projects.
8. Adopt Resolution Concerning Exemptions from Taxation.
9. Report regarding development and maintenance of parks in the District, including:
 - (a) park rules and violations;
 - (b) report from Parks Manager;
 - (c) committee report; and
 - (d) park improvements, greenway enhancements, maintenance and repair, including approval of proposals and contracts.
10. Operation of District facilities, including:
 - (a) report on emergency operations;
 - (b) report overconversion/pumpage;
 - (c) management report, repairs, maintenance, action items, leak detection, write-offs, customer appeals and correspondence;
 - (d) damage to District facilities, including insurance claims, backcharges and violations of Rate Order and District rules, imposition of fines and referral to collection attorney;
 - (e) message language on water bill;
 - (f) sidewalk improvements; and

- (g) follow up on any repairs, pending public assistance application, reports due Fort Bend County and insurance claims.
- 11. Conduct hearing on termination of service to delinquent customers and authorize termination of service.
- 12. Odyssey engineering matters, including:
 - (a) District facilities – report and discussion related to District facilities, including but not limited to public water, wastewater, stormwater and levee systems;
 - (i) wastewater treatment plants;
 - (ii) lift stations
 - (iii) ground water production facilities, including water plants and remote water well;
 - (iv) Surface Water Treatment Plant, including reliability assessment; and
 - (v) levee system, including storm water pump stations;
 - (b) Engineering design projects – authorize design, report project updates, regulatory issues, approve plans and specifications, authorize engineer to advertise for bids, review bids and award contracts and approval process payment requests, change orders, and final acceptance, as appropriate, for:
 - (i) Maintenance and installation of South Pump Station flap gates;
 - (ii) Jones Creek slope repairs and NRCS/FEMA grants; and
 - (iii) any additional regional drainage issues or other projects identified during the budget workshops or due to Hurricane Harvey damage;
 - (c) Construction Projects – report project updates, issues, authorize engineer to advertise for bids, review bids and award contracts, approval of progress payment requests, change orders, and final acceptance, as appropriate, for:
 - (i) regional drainage issues, including installation of north, south and west flood gate on FM359;
 - (ii) levee expansion project.
 - (d) Report on general engineering matters, including: deeds, easements, requests for service, utility commitment letters, permits, stormwater management plan and regulatory issues;
 - (i) stormwater discharge general permit and notice of intent.
- 13. District website and newsletter.
- 14. Reports from Directors, Committees, and District consultants regarding correspondence and/or reports received during the month and events and activities attended during the month.
- 15. Attorney's report, including:
 - (a) Resolution Regarding Intent to Reimburse, if needed; and
 - (b) Authorize Notice of Intent to Use Surplus Funds Pursuant to 30 T.A.C. § 293.83 (Jones Creek repair);
- 16. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss contemplated or threatened litigation.
- 17. Reconvene in Open Session and authorize appropriate action regarding contemplated or threatened litigation.



Attorney for the District

