NOTICE OF MEETING

PECAN GROVE MUNICIPAL UTILITY DISTRICT

The Board of Directors of Pecan Grove Municipal Utility District will hold a regular meeting on **Tuesday, October 25, 2016** at **6:00 p.m.**, at the Pecan Grove Country Club, Highway 359 at Plantation Drive, Richmond, Texas, to discuss and, if appropriate, act upon the following items:

1. Remarks from the Board President.
2. Comments from the public who have signed up to speak (comments will be limited to 3 minutes per speaker).
3. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event, the item will be removed and placed on the Non-Consent Agenda.
   (a) approve minutes;
   (b) report on ditch, levee maintenance and repairs;
   (c) approve tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills and contracts for credit/debit/ACH transactions, including termination of agreement with Global Services;
   (d) approve financial and bookkeeping report, including payment of bills, review of investments, review of General Fund to budget comparison; and
   (e) garbage collection and recycling services.
4. Items removed from consent agenda.
5. Additional bookkeeping matters.
6. Security and public safety matters.
7. Report regarding development and maintenance of parks in the District, including:
   (a) park rules and violations;
   (b) report from Parks Manager;
   (c) agreement for organized sports organization use;
   (d) committee report;
   (e) amend Time & Season contract to include mowing and general maintenance oversight; and
   (f) park improvements, greenway enhancements, maintenance and repair, including approval of proposals.
8. Operation of District facilities, including:
   (a) report on emergency operations;
   (b) management report, repairs, maintenance, action items, leak detection, write-offs, customer appeals and correspondence;
   (c) damage to District facilities, including insurance claims, backcharges and violations of Rate Order and District rules, imposition of fines and referral to collection attorney;
   (d) message language on water bill; and
   (e) sidewalk improvements.
9. Hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
10. Engineering matters, including:
    (a) District facilities - report on public water, wastewater, stormwater and levee systems;
    (b) Engineering design projects - authorize design, report project updates, regulatory issues, approve plans and specifications, authorize engineer to advertise for bids, review

bids and award contracts and approval process payment requests, change orders, and final acceptance, as appropriate, for:

(i) wastewater treatment plant phase 1 improvements;
(ii) Water plant no. 1 MCC replacement;
(iii) Reclaimed water system; and
(iv) Regional drainage issues;

(c) Drainage improvements projects, including process payment requests, change orders, and final acceptance, as appropriate, for:

(i) The Grove, Sections 4 and 5 improvements;
(ii) Plantation, Section 7, including update on golf course easement; and
(iii) Plantation, Sections 4 and 5;

(d) Construction Projects – report project updates, issues, authorize engineer to advertise for bids, review bids and award contracts, approval of progress payment requests, change orders, and final acceptance, as appropriate, for:

(i) Jones Creek slope repairs due to natural erosion;

(e) Report on general engineering matters, including: deeds, easements, requests for service, utility commitment letters, permits, stormwater management plan and regulatory issues; and

(f) Stormwater discharge general permit and notice of intent.

11. District website and newsletter, including recommendations for communications improvements.
12. Reports from Directors, Committees, and District consultants regarding correspondence and/or reports received during the month and events and activities attended during the month.
13. Attorney's report, including Resolution Regarding Intent to Reimburse, if needed.
14. Convene Executive Session pursuant to Section 551.072, Texas Government Code to deliberate the purchase, exchange, lease, or value of real property.
15. Re-convene in Open Session and authorize appropriate action regarding the purchase, exchange, lease, or value of real property.
16. Convene Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to (1) seek advice on pending or contemplated litigation, including condemnation proceedings; and (2) matters in which the duty of the attorney under the Texas Disciplinary Rules of Professional Conduct conflict with Chapter 551 Texas Government Code.
17. Re-convene in Open Session and authorize appropriate action regarding pending or contemplated litigation, including condemnation proceedings.

(SEAL)

Attorney for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements may be made. 625170