

MINUTES
PECAN GROVE MUNICIPAL UTILITY DISTRICT

July 20, 2011

The Board of Directors (the "Board") of Pecan Grove Municipal Utility District (the "District") met in special session, open to the public, on the 20th day of July, 2011, at the Pecan Lakes Clubhouse, 1818 Misty Falls Lane, Richmond, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Joe Taylor	President
Richard Stolleis	Vice President
G. E. Kluppel	Secretary
John Minchew	Assistant Vice President/ Assistant Secretary
Kevin Krahn	Assistant Vice President/ Assistant Secretary

and all of the above were present, thus constituting a quorum.

Also present at the meeting were residents of the District, a list of which is attached as Exhibit "A", including members of the Fire Plan Committee; Terri Vela, City Manager of the City of Richmond and Michael Youngblood, Fire Chief of the City of Richmond (the "City"); Billy Jacks, President, Paula Micheli, Board Member, of the Pecan Grove Volunteer Fire Department ("PGVFD"); Deputy James Eleckel, Fort Bend County Constable's Office, Precinct 3; Breah Campbell of Environmental Development Partners, L.L.C.; and Lynne Humphries of Allen Boone Humphries Robinson LLP.

RESOLUTION COMMENDING FRED ROSS FOR SERVICE TO PECAN GROVE MUNICIPAL UTILITY DISTRICT

Director Taylor took this item first and presented Mr. Ross with a Resolution from the Board. The Board noted Mr. Ross's service and dedication in the development of the memorial monument in Plantation Park. Following review and discussion, Director Kluppel moved to adopt a Resolution Commending Fred Ross for Service to Pecan Grove Municipal Utility District and direct that the Resolution be filed appropriately and retained in the District's official records. Director Minchew seconded the motion, which carried unanimously.

RESOLUTION RENAMING PLANTATION PARK

The Board tabled the renaming of Plantation Park. Director Stolleis asked if notice and requests for names could be put in the newsletter, if it is not too late, and on the website. The Board agreed to such postings and asked that the notice request residents to email their suggestions to the District at the email address on the website.

ENGINEERING MATTERS

Director Taylor asked the Board to approve the wastewater treatment plant belt filter press replacement. Upon a motion made by Director Kluppel and seconded by Director Stolleis, the Board voted unanimously to approve the new belt filter press replacement and conveyors, excluding the pumps.

DISTRICT FIRE PLAN AND REPORT FROM FIRE PLAN COMMITTEE

The Fire Plan Committee updated the Board on recent activities regarding the creation of a Fire Plan for the District. Director Stolleis led the discussion. Director Kluppel added information about the process to adopt the Fire Plan. Director Stolleis asked representatives of PGVFD and the City to advise the Board and the audience about their departments and the possible Fire Plan.

Mr. Jacks, President of the PGVFD, addressed the Board regarding the PGVFD and said that Chief Le Doux would have attended today's meeting but that he is currently on call dealing with the gas leak in Pecan Grove. Mr. Jacks stated that PGVFD was created to be first responders to Pecan Grove and that PGVFD has since contracted with Waterside Estates to serve as their first responders. He said that PGVFD desires to continue to be Pecan Grove's first responder. In response to questions, he said that PGVFD has two full-time paid firemen per day covering a 24-hour period, has an ISO rating of 3, and is in the process of building a second fire station on the Farmers Road curve outside the District near Waterside Estates, which will start construction tomorrow. He added that the funding for the second fire station is in place. In response to a question, Mr. Jacks said there was a lien on the first fire station and equipment to collateralize the bank loan for the second station. Mr. Jacks informed the Board that the site is to be served by a private water well and septic tank. He said a new truck is on order and that once the second fire station opens, PGVFD will have two more full time firefighters added to the shift. In response to a question from Ms. Klentzman, Mr. Jacks said that volunteer firefighters have an on-call schedule. Director Kluppel asked what happens during hurricane emergencies when off-duty officers from other departments might be called into their departments, who are primary assignments. Discussion ensued with representatives of the PGVFD responding but saying they were not sure and Chief Le Doux could answer. A representative of PGVFD said he believes PGVFD has 15 to 25 volunteers. In response to a question, Mr. Jacks said he is the newly elected President of the PGVFD and lives in Waterside Estates.

Director Minchew asked Mr. Jacks why the PGVFD has inaccurate information about a Pecan Grove Fire Plan on its website when Pecan Grove MUD has not determined what the District's Fire Plan will be. Director Minchew asked PGVFD to remove that information about Pecan Grove's Fire Plan from the PGVFD website since the information on the PGVFD website is incorrect. Director Stolleis said the District's newsletter soon to be mailed contains an article on the possible Fire Plan which the PGVFD can post on its website. Ms. Humphries recommended that, if this is done, the PGVFD website should direct people to the District's website for additional information about the District's

intention with regard to a Fire Plan. Director Stolleis said that the District's intention is to have public meetings, like all their meetings, when input is needed in addition to the meetings of the Fire Plan Committee.

Ms. Klentzman asked Mr. Jacks why the PGVFD is better than the City of Richmond Fire Department for the Pecan Grove area. Mr. Vontz responded that the two departments are not in competition. Director Stolleis said the Board does not want to hear why one is better, the Board wants to know if the two departments want to be part of the Fire Plan development process. He said he wants the Board to hear who wants to participate in the process of helping Pecan Grove MUD develop a Fire Plan. Director Stolleis said he personally believes that the second PGVFD fire station is not located in the best location given the existing fire station on Farmer Road and he wants to see both fire departments work together to serve the community.

Ms. Vela addressed the Board. She introduced Chief Youngblood. She said the City wants to work with Pecan Grove and the PGVFD to help determine what is best for Pecan Grove MUD. She said the City has nine Fire Protection Services Agreements at the present time and the City has three fire stations. Chief Youngblood addressed the Board and gave his experience as Fire Chief of the City of Missouri City and before that, with the volunteer fire department of the City of Stafford. He gave specifics on the City of Richmond Fire Department and said he appreciates the effort to consider an overall plan for Pecan Grove. He said that the City has 16 full time paid firefighters at all times for the three stations. He described personnel staffing, equipment, and vehicles. He added that he has 22 part-time paid firefighters, who are full-time firefighters for other departments, and that all City full and part-time firemen are at least EMT emergency intermediate certified.

The Board agreed strengths and weaknesses will come out during the planning process. The City discussed its Emergency Operations policies, which are in place and include two mandatory shifts during hurricane season. Chief Youngblood said the City's policy includes consequences if a responder does not show up for a shift in the event of an emergency. Ms. Vela said that the City is accountable to all of the districts it contracts with. She said information about the fire department and contracts can be found on the City's website. In response to a question, Ms. Vela described the appeal process to the City Manager and the City Commissioners, which is the City's City Council, if anyone has a problem with the Fire Chief or Department. She described the accountability process within the City of Richmond. Chief Youngblood followed up regarding accountability.

Director Stolleis asked what would happen if Pecan Grove has a fire services contract with the City of Richmond and the City has a fire need in the City of Richmond. Chief Youngblood responded that initial responses are by City of Richmond units. He said that other departments are called if the City of Richmond units are being used due to an emergency situation in the City. Chief Youngblood said the City of Richmond ISO rating is 2.

Director Krahn asked when a resident in Pecan Lakes calls 911, who responds? Ms. Vela said fire calls are directed by the County's 911 dispatcher per the Chief's area agreements. Deputy Eleckel said that the Fort Bend call system will refer the call as appropriate for the particular emergency.

Director Krahn said that any outsider visiting the community would ask why we have two different fire departments and stations so close together. In response to a question from Director Kluppel, Ms. Vela said that all fire agreements with districts that the City of Richmond has were approved by the Texas Commission on Environmental Quality as part of a fire plan.

In response to a question, Chief Youngblood said that all fire equipment is owned by the City. In response to another question, Ms. Vela said that all current contracts the City has with districts contain a fee of \$9.62 per home per month. Chief Youngblood said that he believes if you are in an area served by the City of Richmond, you are entitled to get the ISO 2 rating for insurance purposes, which reduces the cost of insurance.

In response to a call for comments from members of the Fire Plan Committee, Mr. Ross said that the information tonight provides good information for the Fire Plan Committee to consider. Mr. Shepherd asked if he could continue as a member of the Committee representing Pecan Lakes, and the Board agreed.

Director Stolleis will provide Mr. Jacks with a copy of the article on the possible Fire Plan to be included in the newsletter.

Director Kluppel asked if the two fire departments could work together on a Pecan Grove Fire Plan. Mr. Vontz said the two fire departments are working together very well now in his opinion.

Chief Youngblood suggested considering if there is a way for the City to embrace PGVFD to come under one legal structure. Chief Youngblood said that a single structure would be best in his opinion and would do away with all the current service lines. Director Kluppel asked if that was possible and Mr. Jacks said PGVFD is not ready to respond to that question. Director Kluppel said he would prefer one entity for the District to deal with to handle fires.

In response to a question, Mr. Jacks said that five board members oversee the PGVFD budget which is prepared by the PGVFD Fire Chief, and authorizes purchases of equipment. He said that grievances would be directed to the Board of Directors of the PGVFD. He added that PGVFD is a Texas non-profit corporation.

Mr. Ross said he would like to see one fire plan and one fire department.

Mr. Bateman asked about PGVFD and the City's disaster plans and drills. PGVFD Board members did not know what the specifics were and directed Mr. Bateman to the PGVFD Fire Chief. Chief Youngblood said that all fire departments are invited to

participate in annual emergency drills and the City of Richmond is a “heavy player” in these drills.

Director Stolleis thanked those in attendance and said the Fire Protection Committee will get together to digest and consider all information discussed tonight and to work on a possible Fire Plan.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)

Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

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list of District residents attending the meeting1

Sign In sheet
PRINT

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Terri Yela	City Manager City of Richmond
Michael Youngblood	Piro Chief Richmond F.D.
Fred Boss	PG-POA
M/M Charles K. Duckerson	Resident
Joe Dombrowski	Board Member The Grove HOA
Cheryl Minchew	#
Joe Vantz Vantz	Board member Grove HOA
James Elecker	Const. 3
Conley Shepherd	Resident Pecan Lakes
Paula Micheli	Resident / Board member PGVFD
LaAnne Kleitzman	FORT BEND STAR
Billy Jacks	PECAN GROVE VFD
mark Bateman	PB CIA Bd.